

URFA Website Privacy Policy

The University of Regina Faculty Association is committed to protecting any personal information that is disclosed during or through the usage of our website at <u>www.urfa.ca</u>.

Our commitment to you is that we will not share any personal information you may choose to share with us with anyone outside of the URFA office without first receiving your explicit permission.

By using our website, you hereby consent to our Privacy Policy. If you have questions or require more information about our Privacy Policy, please <u>contact us</u>.

Log Files

URFA follows a standard procedure of using log files. These files log visitors when they visit websites. All hosting companies do this and a part of hosting services' analytics. The information collected by log files include internet protocol (IP) addresses, browser type, Internet Service Provider (ISP), date and time stamp, referring/exit pages, and possibly the number of clicks. These are not linked to any information that is personally identifiable. The purpose of the information is for analyzing trends, administering the site, tracking users' movement on the website, and gathering demographic information.

Members-only section of the website

As part of our service to URFA members, we have a members-only section of the website. Your first name, last name and email address are stored in the website to provide you access to the members-only section. We also store the date the log in was created as well as the date of your last log in.

Use of Cookies

URFA uses 'cookies' to store information including visitors' preferences, and the pages on the website that the visitor accessed or visited. The information is used to optimize the users' experience by customizing our web page content based on visitors' browser type and/or other information. We may also use the information gathered from cookies for marketing purposes.

URFA's website uses Craft CMS as the site's content management system. <u>View how Craft CMS</u> <u>uses cookies</u>.

You can choose to disable cookies through your individual browser options. To know more detailed information about cookie management with specific web browsers, it can be found at the browsers' respective websites. If you choose to disable cookies, it may affect the functionality of some parts of the website.

Links to non-URFA sites

Our website contains links to other related websites such as organizations where URFA is a member or affiliated organizations, among others. URFA is not responsible for the privacy practices or the content or materials on any third-party website.

Applicability of Privacy Policy

This Privacy Policy applies only to our online activities and is valid for visitors to our website with regards to the information that they shared and/or collect in URFA. This policy is not applicable to any information collected offline or via channels other than this website.

Approved by Executive: May 18, 2021 Date of Last Review: Date of Last Re-Approval: Next Review Date:

Appendix: Supporting documents

Brand Standards Guide Communications Plan Communications Policy Media Relations Procedures Social Media Procedures Strategic Plan Summary Websites Procedures