

# DRAFT COFAS 2020 Agenda



Thursday June 4, 2010

Alpine Foyer and Emerald Room A

5:30 – 8:00 Registration and Welcome Reception

Friday, June 5, 2020 *Alpine Rooms ABC*

7:00 – 8:00 *Walking tour of downtown - optional*

8:00 – 9:00 Breakfast and registration continued

9:00 – 9:15 *Introductions – Welcome*

9:15 – 4:30 *Managing High Conflict People: A Training for Union Representatives and Staff*

*Bill Eddy, LCSW, JD provides training to professionals worldwide on the subject of [managing high-conflict personalities](#). This is a one-day skills-based professional development workshop.*

*Participants will receive a certificate and copy of his book.*

12:00 – 1:00 Group Lunch – provided

6:00 – 9:00 Group Dinner at Garibaldi Lift. Co. (included in conference registration)

Saturday – June 6, 2020 *Alpine Rooms ABC*

8:00 – 9:00 Breakfast

9:00 – 10:30 *Business Meeting*

10:30 – 10:45 Break

10:45 – 12:00 *“Task Specific” Round Table Discussion*

12:00 – 1:00 Lunch – on your own

1:00 – 5:00 *Best Practices in Minute-Taking*

*Eli Mina, Parliamentarian, will host this [half-day course](#) on understanding minute taking concepts and key principles. Participants will receive a certificate and copy of his book.*

Sunday, June 7, 2020 *Alpine Rooms ABC*

8:00 – 9:00 Breakfast

9:00 – 10:15 *TOPIC OF INTEREST FROM MEMBERSHIP – Call for proposals from membership*

10:15 – 10:30 Break

10:30 – 10:45 *Mug/Swag Exchange*

10:45 – 11:30 *Salary Survey*

*Brigitte Schotch (Survey Queen)*

# COFAS 2020 – HOTEL BOOKING

It's time to book the hotel **now** for COFAS 2020 in Whistler, B.C. June 4-7, 2020.



## HOTEL

The hotel for the 2020 Conference is the **Westin Resort & Spa, Whistler**, 4090 Whistler Way, Whistler, B.C. V0N 1B4.

## BOOKING

You must book your room directly with the hotel. When booking your room, identify the group booking as **COFAS-UBC Faculty Association 2020** to get the guaranteed room rate. The hotel reservations number is open 8 am – 5 pm Pacific Standard Time (PST), Monday-Saturday. If you are booking under a last name DIFFERENT from the one we'd normally know you by, please let the site coordinators know so we can keep tabs on registration.

Direct Hotel (general enquiries): 1 (604) 905-5000  
Toll Free Reservations: 1 (866) 412-2864 (Reservations with valid credit card)  
Direct Fax: 1 (604) 905-5589  
Email Reservations: reservations@westinwhistler.com

URL: <https://www.marriott.com/hotels/travel/ysewi-the-westin-resort-and-spa-whistler/>

## DEADLINE FOR HOTEL BOOKING

**The deadline for COFAS room reservations is April 15, 2020. No refunds will be issued by the hotel after May 5, 2020 for room cancellations or no-shows.** The hotel cannot guarantee any rooms or the conference rate price **past April 15, 2020**. Whistler is a very popular destination – we are limited to 80 rooms for our conference. **DO NOT BOOK LATE!**

## ROOMS

The conference hotel rooms are Deluxe Studio Suites, containing 1 queen bed and one pull-out couch. Up to three (3) days Pre- and Post-conference room bookings are available upon request at the same room rate. Complimentary WI-FI service is included with the room for up to 10 devices. [Other rooms are available at market price, (meaning more expensive). If you do book another type of room, please let the hotel know you are part of the COFAS group.]

### ROOM COST: Deluxe Studio Suite

- **\$189.00** per night (plus 5% GST & 10% Provincial & Municipal tax per room, per night)
- Extra Person Charge: **\$30.00** + tax per night (applies to those 18 years and older, *max 4 people* in a room)
- Parking costs: Underground self-parking is \$30/night + tax; Valet parking \$34/night + tax.

**Questions about the site?** Contact Debbie Noble (Windsor) [dnoble@uwindsor.ca](mailto:dnoble@uwindsor.ca) or Valarie Nickel (UBC) [Valarie.nickel@ubc.ca](mailto:Valarie.nickel@ubc.ca)

Planning to do some additional sightseeing while you're in the Whistler, Vancouver or BC area? Be sure to check out the following websites for ideas:

[www.whistler.com](http://www.whistler.com) [www.hellobc.com](http://www.hellobc.com) [www.tourismvancouver.com](http://www.tourismvancouver.com)