

**Buffet Breakfast for Non-Conference Attendees**

Buffet Breakfast cost/day **\$28.00 per person (includes taxes and service charges)**

**COFAS 2009**

**Conference of Faculty Association Staff  
Le Westin Resort & Spa  
Tremblant, Quebec  
May 28 – 31st, 2009**

**AGENDA**

**THURSDAY**

**May 28, 2009**

*All sessions will be held in Equinoxe 1-2-3*

*All Breakfasts and Breaks will be held in the Java Lounge*

6:00 – 9:00 P.M.

**Java Lounge - Registration and Reception**

**Refreshments will be served.**

*Welcome and Introductions:*

Site Coordinator, Marie-Claude Delorme and  
Agenda Coordinator, Kimberly Benoit

FRIDAY	May 29, 2009
8:30 – 9:30 A.M.	<i>Breakfast Buffet - Java Lounge - Registration Continues</i>
9:30 – 10:00 A.M.	<b>Equinoxe 1-2-3 - <u>Introductions and Welcome</u></b> <i>Agenda Coordinator:</i> Kimberly Benoit, Executive Director, Brock University Faculty Association (BUFA) <i>Site Coordinator:</i> Marie-Claude Delorme, Executive Officer, Association of Professors of Bishop's University (APBU)
10:00 – 11:00 A.M.	<b>Equinoxe 1-2-3 - <u>COFAS Business Meeting</u></b> <i>Chair:</i> Debbie Noble, Administrative Officer, University of Windsor FA (WUFA) and President, COFAS
11:00 – 11:15 A.M.	<i>Break - Java Lounge – <b>Group Picture to take place prior to reconvening the meeting.</b></i>
11:15 A.M. – 12:30 P.M.	<b>Equinoxe 1-2-3 - <u>COFAS Business Meeting (continued)</u></b> Includes Presentation of Salary Survey by Roxanne Rowe (University of Alberta Academic Staff Association), contributor to survey Brigitte Schotch (Retired Member of Dalhousie University Faculty Association) <i>Chair:</i> Debbie Noble, Administrative Officer, University of Windsor FA (WUFA) and President, COFAS
12:30 - 2:00 P.M.	<i>Lunch On Your Own</i>
2:00 - 3:30 P.M.	<b>Equinoxe 1-2-3 – <u>Restructuring The Office to Continue With Changing Times</u></b> <i>Presenter:</i> Pat Finn, Executive Director, Carleton University Academic Staff Association (CUASA)
3:30 - 3:45 P.M.	<i>Break – Java Lounge</i>
3:45 - 4:30 P.M.	<b>Equinox 1-2-3 - <u>Restructuring The Office to Continue With Changing Times (cont'd)</u></b>  <i>Presenter:</i> Pat Finn, Executive Director, Carleton University Academic Staff Association (CUASA)
6:00 P.M. -	<b><u>Group Dinner</u> – Cabane à Sucre Milette (<i>Sugar Shack</i>)</b> <b>Bus leaves 6:00 p.m., Dinner begins at 7:00 p.m.</b> Sugar Shack Tour, Dinner, Cash bar, and Entertainment
SATURDAY	May 30, 2009
8:30 - 9:30 A.M.	<i>Breakfast Buffet - Java Lounge</i>
9:30 – 10:45 A.M.	<b><u>Equinoxe 1-2-3: Bush to Obama – Dealing with Changes in Leadership of the FA– How to Handle it All</u></b> <i>Presenter:</i> Debbie Noble
10:45 – 11:00 A.M.	<i>Break – Java Lounge</i>
11:00 – 12:30 P.M.	<b><u>Equinoxe: 1-2-3 Bush to Obama – Dealing with Changes in Leadership of the FA– How to Handle it All (cont'd)</u></b> <i>Presenter:</i> Lori Morinville
12:30 - 1:45 P.M.	<i>Lunch On Your Own</i>
1:45 - 2:00 P.M.	<b>Mug (&amp; Stuff) Exchange</b>
2:00-3:30 P.M.	<b>Equinoxe 1-2-3: Get it In Writing! Employment Contracts for Staff</b>  <i>Presenter:</i> Doug Dorward <i>Panel:</i> Kimberly Benoit and TBA
3:30 - 3:45 P.M.	<i>Break – Java Lounge</i>
3:45 - 5:00 P.M.	<b>Equinoxe 1-2-3 – <u>What's New At Your Office?</u></b>  <i>Presenter:</i> Lori Morinville, Confederation of Alberta Faculty Associations (CAFA) <i>Panel:</i> TBA
5:00 P.M.	<i>Dinner On Your Own</i>

<b>SUNDAY</b>	<b>May 31st, 2009</b>
8:30 - 9:30 A.M.	<i>Breakfast Buffet – Java Lounge</i>
9:30 – 10:45 A.M	<b><u>Equinox 1-2-3 Greening Faculty Association Offices</u></b>  <i>Presenter:</i> Lori Morinville, CAFA
10:45 - 11:00 A.M.	<i>Break – Java Lounge</i>
11:00 - 12:30 P.M.	<b><u>Equinox 1-2-3 – Issues at Faculty Associations across the Country – What are we all dealing with?</u></b>  <i>Presenter:</i> Genevieve Robichaud, CUFA (Concordia University Faculty Association)
12:30 – 2:00 p.m.	<i>Evaluation and Conference Adjournment – Lunch On Your Own</i>

COFAS 2009 - Updated Agenda, May 7, 2009