
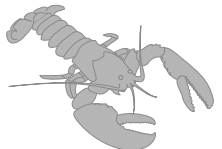

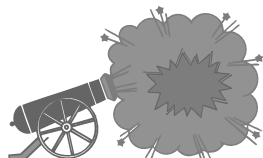


AGENDA
(as at 11 May 2007)

THURSDAY	MAY 31st, 2007
6:30 - 8:30 p.m.	Registration and Reception - <i>The Compass Room</i> <i>Light Refreshments will be served. Look for your complimentary tickets in your nametag holder.</i>
FRIDAY	JUNE 1st, 2007
8:00 - 9:00 a.m.	Buffet Breakfast (Friday, Saturday & Sunday) - <i>The Compass Room</i> <i>The COFAS Annual General Meeting & all Sessions will be held in the Compass Room</i>
8:30 - 9:00 a.m.	Registration continues - <i>The Compass Room</i>
9:00 - 9:15 a.m.	ORDER OF THE DAY: Welcome & Introductions <i>Lori Morinville, President, Debbie Noble, Agenda Coordinator and Arlene Naugler, Site Coordinator</i>
9:15 - 10:45 a.m.	<ul style="list-style-type: none"> • <i>Group Souvenir Photograph - Location TBA at 9:15 sharp followed by the</i> • <u>COFAS Annual Business Meeting & Election of Officers</u> <i>Facilitator: Lori Morinville, President, COFAS</i> • Annual COFAS Salary Survey <i>Colin Galinski, Queen's University Faculty Association</i>
10:45 - 11:00 a.m.	Break
11:00 a.m. - 12 noon	COFAS Housekeeping Choose your breakout session: Breakout Session 1: (<i>The Compass Room</i>) The COFAS Website - What do COFAS members want to see on the COFAS website? <i>Are there special reports, lists, photos or other materials that members would find useful or like to see on the COFAS website? Use this opportunity to discuss your ideas with COFAS webmaster Jane Laforge, UWOFA and Rhonda Clark-George, COFAS membership director, QUFA</i> Breakout Session 2: (<i>The Compass Room</i>) The COFAS Salary Survey - What changes are needed to make the survey beneficial for COFAS members? <i>The Madden-Grey and Unger categories have been used for a number of years at COFAS to compare staff salaries. Are these categories in need of updating? If so, what improvements or changes would be beneficial to you? Here's a chance to have direct input into the gathering of information that could help you in your next discussion with your employer.</i> <i>Colin Galinski, QUFA</i>

FRIDAY	JUNE 1 ST , 2007 (continued)
12:00 noon - 12:15 p.m.	<p align="center">Special Remembrance Ceremony - Sonja Breau, UNB</p> 
12:15 – 2:00 p.m.	Lunch - on your own
2:00 - 3:00 p.m.	<p>Grievance Files - What to Keep? What to Toss? Kathryn Arbuckle and Doug Dorward, AAS:UA (Alberta)</p> <p><i>Have you ever looked at the burgeoning grievance file drawer and wondered what can be purged without guilt? Kathryn & Doug will help us discover what to keep, what to toss, and how to take the anxiety out of dealing with all that paper.</i></p>
3:00 – 3:15 p.m.	Break
3:15 – 4:00 p.m.	<p>What’s New at the Office? Tips & Tricks Lori Morinville, CAFA</p> <p><i>Share your latest hot tips and gadget purchases with other faculty associations.</i></p>
6:00 p.m.	 <p>Group Dinner - “The Ultimate Lobster Supper and Maritime Kitchen Party” along with the COFAS Awards Night</p> <p>Location: The Waterfront Warehouse (directions in your registration package)</p>


8:00 - 9:30 a.m.	<i>Breakfast in Compass Room</i>
9:30 - 11:00 a.m.	<p>Retirement Planning for COFAS members <i>Jerry Singleton, Dalhousie</i></p> <p><i>We've all attended the Retirement Planning Sessions for our members. But have you thought about your own golden years? Jerry Singleton will help us look ahead, plan and get beyond the 'I'll do it tomorrow' syndrome.</i></p> 
11:00 - 11:15 a.m.	Break
11:15 - 12:00 noon.	<p>Strike Preparation & Mobilization (<i>Pat Finn, CUASA & Kimberly Benoit, BUFA</i>)</p> <p><i>Would your faculty association be ready if a strike was called? Hear about two Faculty Associations which had to get their members mobilized within short notice in 2006.</i></p>
12 noon - 2:00 p.m.	<i>Lunch - on your own</i>
2:00 p.m.	<p>The Duty to Accommodate Part II: What Faculty Associations need to know <i>Doug Dorward, Association of Academic Staff, University of Alberta</i></p> <p><i>This is a continuation of last year's discussion on what Faculty Associations must do to accommodate their members facing various health and emotional issues.</i></p>
3:00 - 3:15 p.m.	Break
3:15 - 4:00 p.m.	<p>Cross-Country Hot Button Issues – what's keeping your Association on its toes? <i>A revealing study of the hot button issues across Canada and plenty of sage group input.</i></p> <p><i>Panel Discussion: Phyllis De Rosa Koetting MUFA (McMaster); Susan Stevenson SFUFA (Simon Fraser); and Lise Robichaud, ABPPUM (Moncton)</i></p> 

COFAS 2007

Canadian Organization of Faculty Association Staff
Marriott Halifax Harbourfront Hotel
Halifax, Nova Scotia
May 31-June 3, 2007

SUNDAY

JUNE 3RD, 2007

8:30 - 9:30 a.m.	<i>Breakfast in Compass Room</i>
9:30 - 11:30 a.m.	MUG/FRIENDSHIP EXCHANGE & REGIONAL NETWORKING SESSION - <i>Provincial Associations</i> <i>Susan Palmer, UBC</i>  <i>‘Association Offices across the land’ Susan Palmer, UBC An enlightening photo-scape of the locations where we help our members, every day!</i>
11:30 a.m.	Closing Remarks
12:00 noon	Conference Adjourns

With special thanks to COFAS 2007 Organization & Volunteer Presenters

COFAS 2007 Conference Volunteer Organizers:

Arlene Naugler (Dalhousie) Site Coordinator
Debbie Noble (Windsor), Agenda Coordinator
Lori Morinville (CAFA), President

The organizers would like to thank the following past volunteers for their help and advice from the 2006 COFAS Conference in Montreal:

Joseph Varga (McGill) Past Site Coordinator
Cheryl Berst (Lakehead), Past Agenda Coordinator

COFAS 2007 - Member Volunteer Presenters:

Kathryn Arbuckle (AAS:UA -Association of Academic Staff: University of Alberta)
Kimberly Benoit (BUFA - Brock)
Sonja Breau (UNB - New Brunswick)
Rhonda Clark-George (QUFA - Queens)
Phyllis De Rosa Koetting (MUFA - McMaster)
Doug Dorward (AAS:UA -Association of Academic Staff, University of Alberta)
Pat Finn (CUASA - Carleton)
Colin Galinski (Queen's University Faculty Association)
Jane LaForge (UWOFA - Western Ontario)
Lori Morinville (CAFA)
Debbie Noble (WUFA - Windsor)
Susan Palmer (UBC - British Columbia)
Lise Robichaud (ABPPUM - Moncton)
Jerome Singleton (DFA - Dalhousie)
Susan Stevenson (SFUFA - Simon Fraser)