

AGENDA

(Finalized as at 11 May, 2006)

THURSDAY		MAY 25th, 2006
<i>The COFAS Annual General Meeting & all Sessions will be held in Cartier Room</i>		
<i>Breakfast Buffet (Friday, Saturday & Sunday) – Foyer Cartier (just outside Conference Room)</i>		
5:00 – 8:00 p.m.	Registration and Reception - Mezzanine <i>Refreshments will be served. Fun, games & door prizes.</i>	
FRIDAY		MAY 26th, 2006
8:00 – 9:00 a.m.	<i>Breakfast</i>	
8:30 – 9:00 a.m.	Registration continues – Cartier Room	
9:00 – 9:15 a.m.	Welcome & Introductions – Lori Morinville & Joseph Varga	
9:15 – 10:00 a.m.	Team Building and Communication <i>Rhonda Finnis, On-the-Right Track Training & Consulting</i>	
10:00 – 10:15 a.m.*	<i>Energy Break</i> *10:05 a.m. Group Souvenir Photograph – Stairs near the Conference Room	
10:15 – 12:00 noon	Team Building and Communication (continued)	
12:00 noon – 1:30 p.m .	<i>Lunch - on your own</i>	
1:30 – 3:00 p.m.	Better Graphic Design Now! Four Design Rules for the Office <i>Kevin Albert, Graphic Designer, CAUT Bulletin</i>	
3:00 – 3:15 p.m.	<i>Energy Break</i>	
3:15 – 4:30 p.m.	Retirees & the Association – The Role of the Association <i>Presenter(s): Kimberly Benoit (Brock) & Pat Finn (Carleton)</i>	
6:00 p.m. (Boarding time) 7:00 p.m. (Departure time) 11:00 p.m. (Disembarkation)	Group Dinner Cruise Excursion <i>Panoramic Room on Board the Cavalier Maxim, Deck A, King Edward Pier, Old Montreal</i>	
SATURDAY		MAY 27th, 2006
8:00 – 9:00 a.m.	<i>Breakfast</i>	
9:00 – 10:30 a.m.	COFAS Annual Business Meeting & Election of Officers Facilitator: Lori Morinville, Interim President, COFAS Annual COFAS Salary Survey – Colin Galinski, Queen’s University Faculty Association	
10:30 – 10:45 a.m.	<i>Energy Break</i>	
10:45 – 11:45 a.m.	Ceasing to Represent Members Appeal Process <i>Presenters: Doug Dorward & Howard Welch, Association of Academic Staff, University of Alberta</i>	
11:45 – 1:00 p.m.	<i>Lunch – on your own</i>	
1:00 – 3:00 p.m.	Different Brains/Different Personalities <i>Brian Thwaites, ‘Brain Trainer’</i>	
3:00 to 3:15 p.m.	<i>Energy Break</i>	
3:15 – 4:30 p.m.	MUG/FRIENDSHIP EXCHANGE REGIONAL NETWORKING SESSION – Provincial Associations	

SUNDAY	May 28, 2006
8:00 – 9:00 a.m.	<i>Breakfast</i>
9:00 – 10:30 a.m.	<i>What's New in the Office – Lori Morinville, CAFA & Brigitte Schotch, Dalhousie Faculty Association</i>
10:30 – 10:45 a.m.	<i>Break</i>
10:45 – 12:00 noon	<i>Succession Planning Presenter(s): Colleen Powell & Carmen Sakaluk, Athabasca University Faculty Association</i>
12:00 noon	<i>Conference Adjourns</i>

With special thanks to COFAS 2006 Organization & Volunteer Presenters

COFAS 2006 Conference Organizers & Volunteers:

Joseph Varga (McGill), Site Coordinator
 Cheryl Berst (Lakehead), Agenda Coordinator
 Lori Morinville (CAFA), Agenda Coordinator
 Edith-Cecilia Varga (McGill)
 Marie-Claude Delorme (Bishop's)
 Nancy Lovelace (UBC), Past Site-Cordinator

COFAS 2006 Volunteer Presenters:

Kevin Albert (CAUT)
 Colin Galinski (Queen's University Faculty Association)
 Doug Dorward and Howard Welch, (Association of Academic Staff, University of Alberta)
 Lori Morinville (CAFA)
 Brigitte Schotch (Dalhousie Faculty Association)
 Colleen Powell and Carmen Sakaluk (Athabasca University Faculty Association)